



# Lebanon R-III School District

224 W. Commercial St. • Lebanon, MO 65536 • [www.lebanon.k12.mo.us](http://www.lebanon.k12.mo.us) • 417. 657.6001

Dear Families,

Please read the following information regarding the schedule for end of the year pick up of personal belongings as well as drop off of library books, textbooks, and borrowed classroom materials. Every building will be conducting a drive through drop off/pick up process to maintain the health and safety for you and our staff. Pick up/drop off times are listed below by building.

## Elementary

Families of elementary students may pick up their child's personal belongings, spring pictures, yearbook, and medications during the designated day and time below. A morning and afternoon pick up time have been made available for your convenience. While picking up your child's belongings you may also return library books and any classroom materials/textbooks your child has borrowed during the extended closure. Chromebooks will not be dropped off at this time as learning will continue through the last day of school, May 21st. Details regarding pick up locations for each building will be communicated by the building principal at a later date.

<b>Esther Elementary</b>	
Pick up times: 9:00-11:00 and 4:00-6:00	
Monday, May 18th	Preschool
Tuesday, May 19th	Kindergarten
Wednesday, May 20th	First Grade
Thursday, May 21st	all grades
<b>Maplecrest Elementary</b>	
Pick up times: 9:00-11:00 and 4:00-6:00	
Tuesday, May 19th	Second Grade
Wednesday, May 20th	Third Grade
Thursday, May 21st	all grades

<b>Boswell Elementary</b>	
Pick up times: 9:00-11:00 and 4:00-6:00	
Tuesday, May 19th	Fourth Grade
Wednesday, May 20th	Fifth Grade
Thursday, May 21st	all grades

## **Middle School**

Families with students at Lebanon Middle School may drop off library books and classroom materials from 9:00 to 11:00 and 4:00 - 6:00 on the designated dates below. Also, students who have purchased yearbooks may pick them up at these times as well, with additional yearbooks being available for purchase as well, if you have not already done so. If your student has belongings that need to be picked up from their locker(s) they will be able to get those items on these dates as well. The chromebooks that have been checked out to your student will be returned at a later date, as we would like them to be available to students to continue learning during the coming weeks. We will be sending out additional information with further details as we get closer to these dates, and know more about what we will be able to do and not do. We look forward to seeing you, and hope you and your families are doing well.

<b>Lebanon Middle School</b>	
Pick up times: 9:00 - 11:00 and 4:00 - 6:00	
Tuesday, May 19th	6th Grade
Wednesday, May 20th	7th Grade
Thursday, May 21st	8th Grade (anyone else)

## High School/LTCC/HEC

Families with students attending Lebanon High School and LTCC may drop off all textbooks, library books, LTCC tools, and any other school owned property from their vehicle at the Circle Drive Entrance from 9:00-12:00 and 3:00-6:00 on the dates designated below. Chromebooks will not be dropped off at this time (except for Seniors) as learning will continue through the last day of school, May 21st. Students and parents will not be allowed to leave their vehicles. We are providing a curbside service in order to minimize social interactions. Staff will be wearing protective gear when receiving property.

Lebanon High School	
Drop off times: 9:00-12:00 and 3:00-6:00	
<b>May 11th and May 12th</b>	<b>SENIORS:</b> <i>bring Chromebooks, charging cords, textbooks, library books, and any other school owned property</i>
<b>May 13</b>	<b>JUNIORS:</b> <i>do not bring Chromebooks, only bring textbooks, library books, and any other school owned property</i>
<b>May 14</b>	<b>SOPHOMORES:</b> <i>do not bring Chromebooks, only bring textbooks, library books, and any other school owned property</i>
<b>May 15</b>	<b>FRESHMEN:</b> <i>do not bring Chromebooks, only bring textbooks, library books, and any other school owned property</i>
<b>May 18</b>	<b>OPEN DATE FOR ALL STUDENTS TO DROP OFF SCHOOL PROPERTY</b>

<b>LTCC</b>	
<b>SAME DATES, TIMES AND LOCATION AS LHS</b>	
<b>Hillcrest Education Center</b>	
<p><b>Pick up times: 9:00-Noon and 4:00-6:00PM</b></p> <p>All textbooks, library books, or any other school owned property (Chromebooks for <b>Seniors</b> only), can be dropped off in front of the building from your car. We are providing a curb-side service in order to minimize social interactions.</p>	
<p>May 13th May 14th May 15th</p>	<p><b>SENIORS:</b> <i>bring Chromebooks, charging cords, textbooks, library books, and any other school owned property</i></p> <p><b>ALL OTHER STUDENTS:</b> <i>do not bring Chromebooks, only bring textbooks, library books, and any other school owned property</i></p>